



State and Local Perspectives on Emergency Management Back to School Activities



U.S. Department of Education
Office of Safe and Healthy Students

Housekeeping

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- If you would like to submit questions during the question and answer portion of this Webinar and are not able to do so via the box provided via Adobe Connect, please email your questions to info@remstacenter.org.

Questions & Answers

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Agenda

Webinar Introduction and Purpose

Federal Perspective on Back to School Emergency Management Activities

State Perspective on Back to School Emergency Management Activities

Relation to Mission Areas and Six-Step Planning Process

Question and Answer Session

INTRODUCTION AND PURPOSE

Understand importance of incorporating emergency management into back to school activities

Hear challenges and lessons learned from states and localities in incorporating emergency management into back to school activities

Back to School 2016

Fall 2016 public school enrollment is expected to be slightly higher than the 50.3 million enrolled in fall 2015.

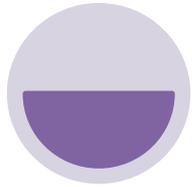
This year, about 50.4 million students will attend public elementary and secondary schools.

- Of these, 35.4 million will be in prekindergarten through grade 8 and 15.0 million will be in grades 9 through 12.
- An additional 5.2 million students are expected to attend private elementary and secondary schools.

<http://nces.ed.gov/fastfacts/display.asp?id=372>

Safety Awareness Observances

Back to School 2016



September

National Preparedness Month

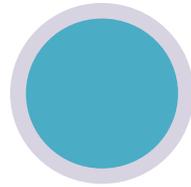
Suicide Prevention Month

National Food Safety Education Month

National Childhood Injury Prevention Week (September 1-7)

National Child Passenger Safety Week (September 13-19)

National PrepareAthon! Day (September 30)



October

National Bullying Prevention Awareness Month

National Cyber Security Awareness Month

National Fire Prevention Week (October 4-10)

Safe Schools Week (October 16-22)

Great ShakeOut Earthquake Drill (October 20)

National School Bus Safety Week (October 20-23)

Sample Back-to-School Emergency Management Topics

Before:

- Gathering contact information for ICE cards
- Creating/maintaining relationships with families and first responders
- Promoting the creation of GoKits and Family Communication Plans
- Scheduling time for families to meet with community partners
- Informing families of their roles and responsibilities during emergencies

During:

- Collaborating with community partners to respond to events and threats
- Sending alerts and notifications to family and media during emergencies and when threats occur
- Helping to ensure that support is provided to those with disabilities and access and functional needs

After:

- Helping to ensure whole school community understands plans for family reunification
- Finding alternate modes of transportation post-emergency
- Helping to ensure school counselors have tools they need to support recovery, including tools for families
- Working with public health partners to support whole school community recovery

Every day:

Engaging in preparedness activities, including prevention and protection

Creating Infectious Disease control measures

Promoting student and staff physical and cyber safety

Working to build youth and family preparedness

Helping to ensure safe routes to school

Reflections on State/Local Emergency Management

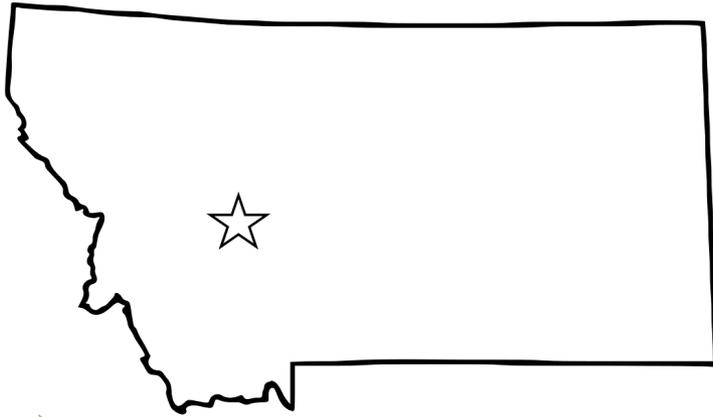
All
emergencies
are local.

Prepared
families +
prepared
partners =
prepared
schools.

It's a good idea
to tap into the
skills of youth,
volunteers,
non-
governmental
organizations,
and others for
support.

High-quality
emergency
management
programs are
inclusive and
flexible.

State and Local Perspectives from Northwest and Northeast



MONTANA



MASSACHUSETTS

Perspectives from Montana

Tracy Moseman

Director for Coordinated School Health Programs
Montana Office of Public Instruction

INSERT SECOND PRESENTER

"It's critical for students to focus all their energy on learning when they're in the classroom. A positive learning environment where students are healthy and feel safe and connected to their school is a key component to ensuring our students succeed."

Montana Superintendent Denise Juneau

Back to School Planning...Linking After School Programs in the Process

Tracy Moseman, Montana Office of Public Instruction

tmoseman@mt.gov

(406) 444-3000



Montana Background

- ▶ Local Control State
- ▶ 410 School Districts with 821 Schools
- ▶ Over 100 one room school houses
- ▶ Population density: 7 per square mile

What does the Montana Law say about Emergency Planning?

▶ SB 348

- ▶ Board of Trustees identify likely hazards
- ▶ Board of Trustees must adopt a school safety plan
 - ▶ Addresses facilities, communications systems, school grounds.
- ▶ Minimum of 8 drills per year (vary times of day including evening)

Focus for the 2016-2017 School Year

- ▶ Connecting Out of School Time Programming to the district planning process.
 - ▶ Most programs had their own separate plan
 - ▶ Most schools did not consider out of school time activities in their buildings regarding emergency planning
 - ▶ Created inconsistencies for families and students including reunification plans, evacuation sites, etc.
 - ▶ Role of nurses, IEP's, in the planning process need to be consistent.
 - ▶ Utilizing the 79 project directors of the 21st Century Community Learning Centers.

QUESTIONS????????????

- ▶ Contact

- ▶ Tracy Moseman, Montana Office of Public Instruction

- ▶ tmoseman@mt.gov

- ▶ (406) 444-3000



Perspectives from Massachusetts

Anne Gilligan

Safe and Healthy Schools Coordinator

Massachusetts Department of Elementary & Secondary Education

Anne French

Team Leader for School Adjustment Counselors

District Service-Learning Coordinator

North Adams Massachusetts Public Schools

Providing a safe and supportive learning environment is a key to helping students develop essential skills and knowledge necessary for college and career readiness.

<http://www.doe.mass.edu/ssce/safety.html>

Emergency Management Planning in Schools Massachusetts

Anne Gilligan
Safe and Healthy Schools Coordinator
agilligan@doe.mass.edu

MASSACHUSETTS DEPARTMENT OF
ELEMENTARY AND SECONDARY
EDUCATION



STATE STATUTES

Section 363 of the Acts of 2000

An Act Relative to Medical Emergency Response Plans for Schools, Chapter 77 of the Acts of 2012 (Medical Emergency Law).



Anne French

North Adams Massachusetts Public Schools

Back to school is a busy time!



EOP Review and Updates

- ✓ Master schedules including classrooms with special circumstances- students and staff that require special assistance
- ✓ Update personnel and roles related to emergency response teams
- ✓ Review and update High Priority Hazards

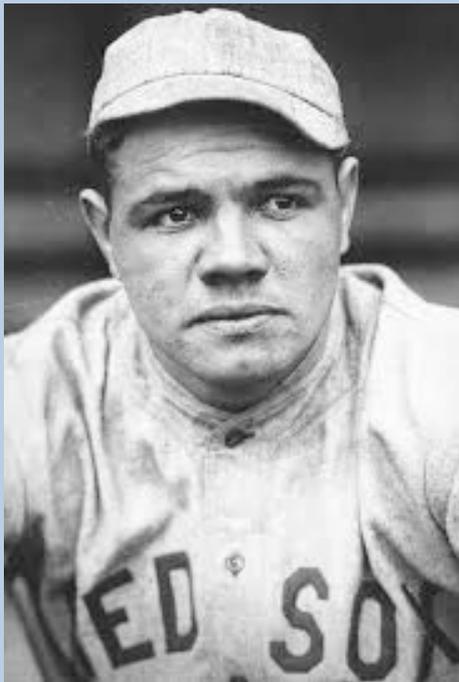
Reconvene District Emergency Team

- ✓ Review roles, procedures, ICS
- ✓ Brief new administrators and staff on current practices and needs

Reconvene School Emergency Response Teams

- ✓ Assign lead liaisons for each role- I.C., Parent, Student, Staff, Internal Communications, External Communications, Security, Medical, Recorder, Processor
- ✓ Liaisons update pre-planned strategy checklists and resources within their role
- ✓ Identify protocols that need particular review or updating
- ✓ Communicate, confirm, check keys/access for off campus evacuation sites, off campus parent center

Develop and Exercise the **TEAM**



The way a team plays as a whole determines its success. You may have the greatest bunch of individual stars in the world, but if they don't play together, the club won't be worth a dime.

Babe Ruth

Standardized Staff Expectations in Emergency Situations

- Wear a visible ID at all times.
- Implement the strategies of the Incident Action Plan generated by the SSMT as they pertain to your position.
- Report information to students as provided by the SSMT
- Avoid embellishing, or adding information. Avoid rumor and speculation.
- Teachers may be the first to receive a report of information related to a crisis or potential crisis, especially in light of student use of texting, social media posts, etc. Teachers should immediately report information to an administrator.
- Do not speak with members of the media about an event or the Incident Action Plan.
- All staff check in at the staff center in the faculty mailroom at the beginning of prep periods or duty free times for updates and feedback.
- Refer students in need of counseling using the planned referral protocol. (SSC/Guidance)
- If you are in need of personal assistance due to the emergency, call the Staff Liaison.
- Avoid talking about the event and/or the aftermath with colleagues in front of students.
- Cell phones calls are not to be made in the presence of students.
- Limit telephone use during the school day. Essential calls are to relate or receive personal information and should avoid any mention of details of the IAP or the general statements about how the day is going to others.
- Make arrangements to attend required faculty meetings at beginning & close of the day

MOU for Mutual Aid

Memorandum of Understanding for School Crisis Counseling Mutual Aid

This Memorandum of Understanding addresses agreements between the Berkshire County Superintendent's Roundtable, the Berkshire County School Counselors Association (BCSCA), and the Berkshire County School Adjustment Counselors Association (BCSAC).

Date: May 4, 2015

Purpose: Crises or disasters of a large scale that occur within a school district may overwhelm the resources of that district. The rural and geographic nature of Berkshire County adds additional challenges. It is best to be prepared for the possibility of such an occurrence by entering into mutual aid agreements with other school districts. Such agreements help schools offer services to each other following major crises or disasters. State law requires all school districts to establish crisis response teams and multi-hazard emergency response plans. It is expected that each school will manage their own crises using their school safety plan. This agreement addresses those infrequent occurrences that overtax the resources of the school district to the point where outside help is needed. This agreement may serve as a functional annex to the school emergency plan addressing psychological recovery of students and staff. An example of a potential crisis that could warrant the activation of mutual aid might be a tragic bus accident causing the death of several students and staff at one school. Such an incident would impact all the schools in the district because of connected family members and friendships. In Berkshire County, neighboring districts may also experience significant impact.

Agreement:

1. Each individual school district has the responsibility to manage response to its own crises. Additionally, it is the district administration's responsibility to

The MOU Includes:

- How to activate
- Role and responsibilities of out-of-district counselors
- Emphasis on psychological first aid
- Normal compensation from sending school
- Counselor's credentials, licensure
- Liability protection
- Length of response- 1 or 2 days
- Resources for additional counseling services
- Participating schools

MOU was adapted from: *PREPaRE School Crisis Prevention and Intervention Curriculum*, National Association of School Psychologists

Fall School Safety Drills

- ✓ Fire
- ✓ Lockdown
- ✓ Off-Campus Evacuation
- ✓ Family Reunification

Additional Back to School Safety Actions:

- ✓ Orient new staff to safety plans
- ✓ ID Badges
- ✓ Have staff check classroom, medical, and office go-kits
- ✓ Bus, transportation, walkers
- ✓ Update handbooks- discipline policies, student support
- ✓ Bullying Prevention and Intervention- review and training
- ✓ Implement Prevention- Professional development, curriculum (Restorative Practices, Suicide Prevention, SEL, etc.)
- ✓ Check safety equipment & facilities- radios, surveillance, chemicals, etc.

For a copy of the Mutual Aid MOU or
Standardized Staff Expectations,
email:

afrench@napsk12.org

RELATION TO MISSION AREAS AND SIX-STEP PLANNING PROCESS

**Janelle Williams Hughes, Director of
Communications**

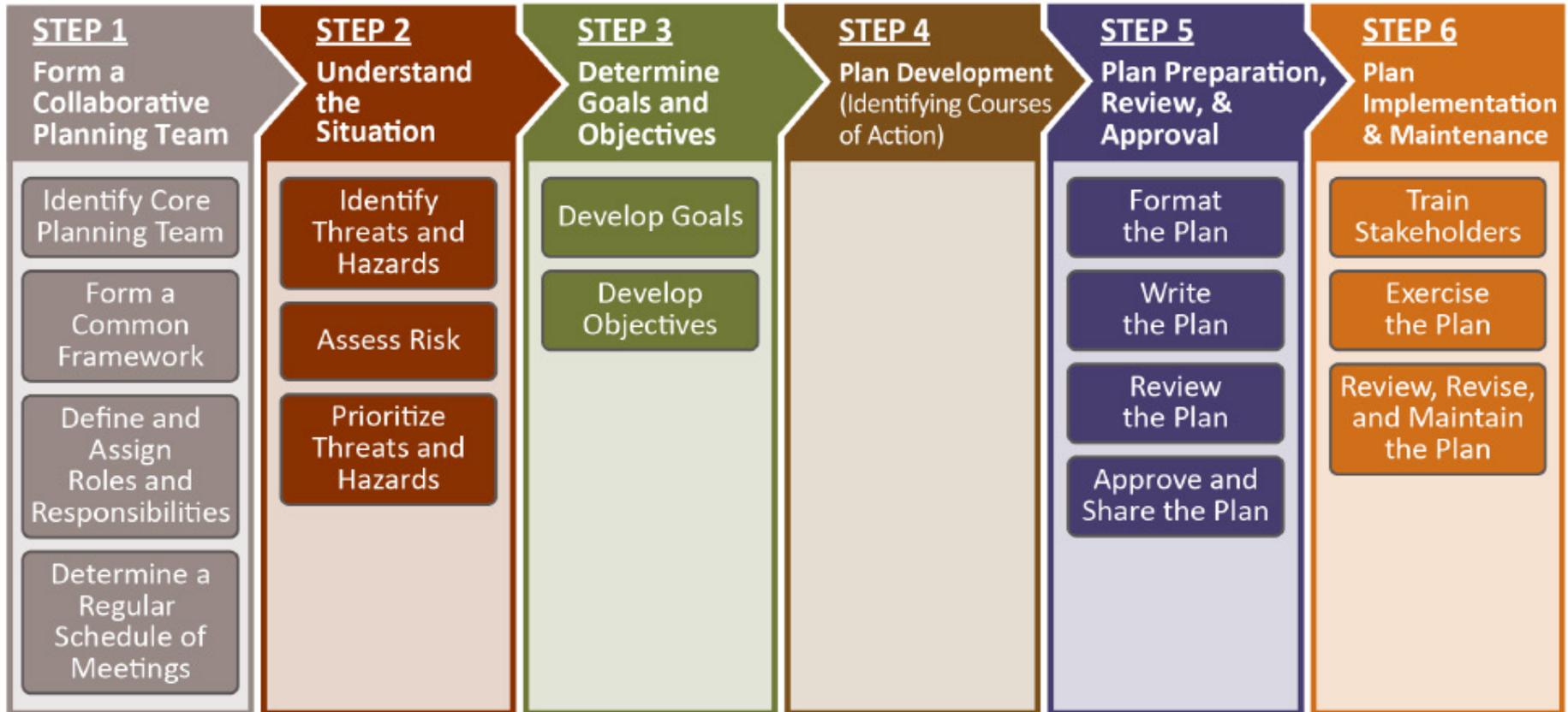
Readiness and Emergency Management for
Schools (REMS) Technical Assistance (TA) Center

Five Preparedness Missions



an incident or emergency

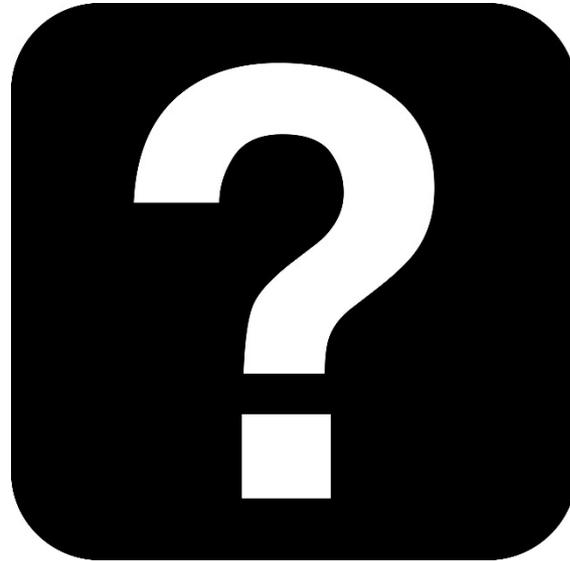
Steps in the Planning Process



Where to Get More Information

Access the **Resource List** we created to supplement this Webinar. It features a list of sites and resources related to back to school emergency management.

QUESTION AND ANSWER SESSION



As a reminder, please pose any questions by typing them into the Q&A Tool on your computer screen.

Further Information



Phone: (855) 781-7367 (REMS)
Email: info@remstacenter.org

<http://rem.s.ed.gov>

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Community of Practice Chat

The screenshot shows the top navigation bar with the REMS logo (Readiness and Emergency Management for Schools Technical Assistance Center) and menu items: HOME, K-12 SCHOOLS & DISTRICTS, HIGHER EDUCATION, TECHNICAL ASSISTANCE, and ABOUT US. Below this is a green banner for the "Community of Practice (CoP)" with a map of the United States. The main text describes it as a virtual space for schools, school districts, and higher education institutions to collaborate. A secondary navigation bar includes CoP HOME, ABOUT THE CoP, FORUMS (highlighted in yellow), RULES, and MY PROFILE. A third navigation bar lists Recent Topics, Recent Posts, Search, Users, Administrator, Moderator (6), and FAQ. At the bottom, there is a "FORUMS" link, notification counts for Unread Topics (1) and Messages (0), and a user profile link for "administrator my profile".

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