Code of Conduct for participation in _________(name of program)____

The purpose of ___(name of program)___ is to __________(describe)__________. Every participant, together with staff, volunteers and parents, contribute to the success of this program. Below is an outline of expectations that we ask of all participants, their parents/guardians and program staff.

I, __(participant first name)__ agree to meet these program expectations:

- Treat my fellow participants and staff with respect
- Plan ahead for personal needs so that I can arrive on time and participate in all activities
- Challenge myself to learn and advocate for my needs, including requesting help or accommodation when I need it
- Be an active bystander- do what I can to help others or find help when needed
- Follow staff, volunteer and guest instructions and raise concerns respectfully
- Complete assigned individual and group projects on time
- (If applicable): Contribute ideas and adhere to a youth-driven group agreement

The following may result in being dismissed from the program:

- Bullying, harassing or using derogatory language towards another person or group of people
- Touching a peer or adult in a physically or sexually aggressive manner
- Possessing or being under the influence of alcohol, tobacco, drugs or weapons
- Leaving the program area without permission from a staff member
- Repeated absences or failure to meet agreed upon program work requirements

What are the consequences if I do not meet expectations of the program?

- Staff will me give a verbal warning regarding behaviors and actions that are not allowed and in most cases give me an opportunity to correct the behavior.
- Depending on the behavior, they may also contact my parent or guardian.
- In some cases, staff may require me to sign a corrective action plan in order to stay in the program.
- Some behaviors may result in immediate suspension or termination.

As the parent/guardian I will support my child's participation in this program by:

- Making arrangements so my child is able to attend every day of the program, and able to arrive on time and prepared; this includes avoiding scheduling appointments during the program
- Allowing time at home for my child to complete required assignments
- Communicating with staff prior to program start time if my child must be absent
- Not making inappropriate requests of staff that conflict with program guidelines
- Working together with program staff to resolve issues that arise with my child

Program staff commit to:

- Respectful and effective communication with all participants and their parents
- Helping you have a safe and fun experience
- Addressing problems that are brought to our attention
- Creating an environment where everyone is welcomed and given the opportunity to succeed

Everyone contributes to the success of this program!

Sign below acknowledging your understanding of and a commitment to following this code of conduct.

____________________________________  ___________________________________
Participating child first and last name   Parent(s and Guardian(s) first and last name(s))

____________________________________
Program staff representative first and last name

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