

Power Outage / Tabletop Exercise

It is a blistering cold Monday morning just moments before the arrival of the first of eight school buses. Teachers are in their classrooms preparing their lesson plans for the day. A large screeching sound is heard just outside the front doors of the school building.

Within seconds all the lights and power go out inside the building. Two students walk into the front door of the school covered with blood, crying and mumbling that they were just in an accident. As you look outside, you see a car wrapped around a telephone pole with live wires dangling to the ground. Traffic is at a complete standstill in front of the school building blocking the only driveway for bus entrance.

1. Should the Incident Command be utilized? If so, what positions or management teams are needed?
2. Do you need to contact outside agencies to respond? If so, what agencies?

The local police and fire department arrive on scene. They close off a portion of the street and begin re-directing traffic down the nearest neighborhood road. The driveway for bus entrance is open, but the exit is blocked. The students that walk to school begin arriving. Power has not been restored, but is expected in a less than two hours.

1. What drill, if any, should you conduct?
2. Describe some of the responsibilities the following will have:
 - Liaison Officer –
 - Safety Team Leader –
 - Scribe –

The media begins to arrive and now that power is restored, parents are calling the school for more information about the accident?

1. Who will establish contact and make arrangements for the media?
2. Will this incident require an “After Action Review”? If not, why?

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1. Should the Incident Command be utilized? If so, what positions or management teams are needed?

Yes, the Incident Commander, Liaison Officer, Scribe, Public Information Officer, Safety Officer, Operations Officer, MDRT Team, Care Team, Safety Team, and possibly Student Accountability Coordinator.

2. Do you need to contact outside agencies to respond? If so, what agencies?

Yes, local police department (911) for the accident, EMS for the injured students, AEP for the downed lines. Advise District personnel of the incident.

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1. What drill, if any, should you conduct?

Modified Lock Down: (Normal controlled access, because there will be a lot of outside agencies personnel on the in the area as well as onlookers)

2. Describe some of the responsibilities the following will have:

Liaison Officer – Contact Local Police, AEP, Division of Electricity, Superintendents Office, District Transportation Dept, identifies when responding agencies arrive at school and their location, log all their arrival and departure times, brief IC, etc.

Safety Team –Direct students to alternate entrance to school building, assist buses with drop off of students, set outer perimeter, lock exterior doors, assist with crowd control around accident area, etc.

Scribe – document time of incident, students and staff involved, first responders' activity, response, outcome, etc.

The media begins to arrive and now that power is restored, parents are calling the school for more information about the accident?

1. Who will establish contact and make arrangements for the media?

Public Information Officer

2. Will this incident require an "After Action Review"? If not, why?

Yes, because any incident requiring IC action should be recorded and reviewed.