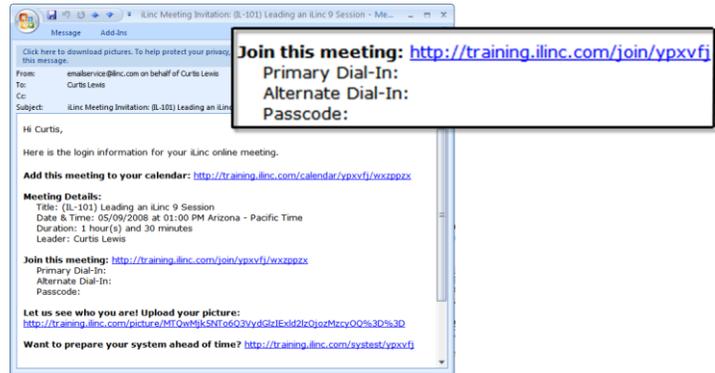


Where do I Start?

1. You should receive an e-mail with information about joining the online session (meeting, webinar, training class, support room). This email includes the link through which you will join the session and any applicable teleconference information.



2. Simply click the link, fill in the requested information, and click **Submit**.

Join Session
Enter the information and then click the "Submit" button.

TEST

(* required) Not Amitiza IBS-C ?

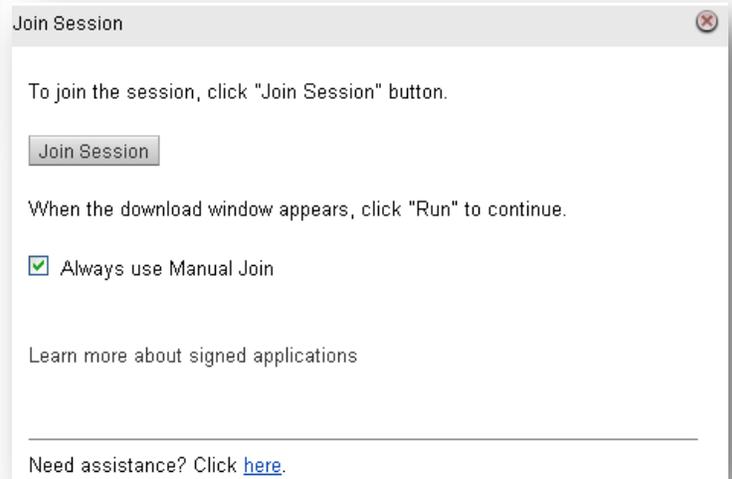
* First Name:

* Last Name:

* E-mail Address:

Remember me on this computer

3. Click **Join Session** and follow the prompts to complete the join process. Choose **"Run"** when prompted if you do not see anything happen automatically. Other joining scenarios include:



ActiveX: When joining with Internet Explorer, click the yellow "Information Bar" and choose to install the ActiveX Plugin. Follow the prompts you receive & this will streamline joining future sessions.

FireFox: When joining with FireFox, click the "Join Session" button, save the Session.EXE file, and then open the file from your "Downloads" window. You can get back to the FireFox "Downloads" window by clicking Tools-> Downloads.

Mac Java: When joining via the Mac platform choose to save the Session.JNLP file and then open it to initiate the join process. You will then see Java proceed to load the meeting for you.

How Do I Use the Session Client?

The iLinc Client is a separate application **that** will load and open after you click the **Join** link. All your tools for each session are available on the left hand Tool Panel. If you are a session leader, you can control content displayed to your attendees through the tabs and icons above the Content area on the right side of the application.

Hand Raise, Audio Controls, Video Controls



Content Tools for Leader, Assistant, Floorholder



Public/Private Chat



How do I access the Audio Portion of the Session?

Traditional Teleconference

If a teleconference has been set up for this session, you will see the Primary Dial-In and Passcode for the session in the Join message and to the right of the My Controls Panel in the client.

Once you dial-in to the conference call, you are able to communicate with the session leader and other participants via your telephone.

Dial into the teleconference

Primary Dial-In: 1-866-258-7494

Your Personal Passcode: 606062 (do not provide to other participants)